

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	Arignar Anna Govt. Arts & Science College
1.2 Address Line 1	Bharathiyar Road, Nehru Nagar, Thalatheru Post, Karaikal – 609 605
Address Line 2	Bharathiyar Road, Nehru Nagar, Thalatheru Post, Karaikal – 609 605
City/Town	Town
State	Pondicherry
Pin Code	609 605
Institution e-mail address	aagac.kkl@gmail.com
Contact Nos.	04368-230 431 ,
Name of the Head of the Institution:	Dr. SASI KANTA DASH
Tel. No. with STD Code:	04368-230 431 , 231 743 ,

Mobile:

9543305670

Name of the IQAC Co-ordinator:

Dr. A. Irudayaraj

Mobile:

9443881047

IQAC e-mail address:

iqac-aagasc@hotmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

PYCOGN 10581

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.aagac.puducherry.gov.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C ++		2004	
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

26/04/2012

1.8 AQAR for the year (for example 2010-11)

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

-

1.12 Name of the Affiliating University (for the Colleges)

Pondicherry University

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	(Principal) 1 + 6 (Two Alumni)
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	-
2.4 No. of Management representatives	-
2.5 No. of Alumni	2
2.6 No. of any other stakeholder and community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	2
2.9 Total No. of members	10
2.10 No. of IQAC meetings held:	

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC is constituted for promoting the sustenance and success of this college in all its possible dimensions of growth. It carries about itself forth in collecting informations on several quality parameters.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1.To collect staff details	1. It was achieved

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body : Yes

Management  Syndicate  Any other body  College council

Provide the details of the action taken

The the letters requesting consent of experts in local/Management in the IQAC Committee were approved.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	5			
UG	8			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				1 (Foundation course in Human Rights)
Others				
<b>Total</b>	13			

Interdisciplinary	1.NET Coaching			
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
52	34	18		

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	28							52	28

2.4 No. of Guest and Visiting faculty and Temporary faculty

-      -      -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		5	
Presented papers	1	33	
Resource Persons	1	4	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

LCD projector and CC TV projector are used for teaching and learning in Zoology Department. This college has established a digital air-conditioned chemistry instrumental laboratory.

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

-

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	1	0
---	---	---

2.10 Average percentage of attendance of students

75%
-----

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Tamil	47					81 %
B.A. Economics	24					66 %
B.Com	40					70 %
B.Sc Physics	05					40 %
B.Sc Chemistry	09					47 %
B.Sc Maths	11					45.5 %
B.Sc Computer science	12		8	1		75 %
B.Sc Zoology	20					38.45 %
M.A.Tamil	16		16	-		100 %
M.A. Economics	09		01	2		30 %
M.Com	18		12	2		86 %
M.PA	05		04	-		80 %
M.SW	15		10	2		80 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	12
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	0
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	7
Summer / Winter schools, Workshops, etc.	12



Others	-
--------	---

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	27	10	-	-
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-
---

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1	4.6 lakhs	
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	40	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		12	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2010	1		
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the  
Institution

Level	International	National	State	University	College
Number		3			
Sponsoring agencies			UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

(i) National Seminar with Pondicherry University

(ii) Research Methodology Training to teachers in collaboration with Malcom Elizebeth and Adishaiah, Chennai.

(iii) Promoting Tamil Research through a workshop in collaboration with classical Tamil Research Centre, Chennai.

(iv) Strategic intervention Seminar in collaboration with ONGC, Karaikal Asset.

3.14 No. of linkages created during this year

(i) Linkages with Tourism Dept for conducting Cultural Festivals among college students in Karaikal District.

(ii) Marathon

(iii) Inter Department Staff Cricket (Organised) .

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level	<input type="checkbox"/>	State level	<input checked="" type="checkbox"/>
National level	<input type="checkbox"/>	International level	<input type="checkbox"/>

3.24 No. of Awards won in NCC:

Best Cadet Mr. Raghuvaran.

University level	<input type="checkbox"/>	State level	<input type="checkbox"/>
National level	<input type="checkbox"/>	International level	<input type="checkbox"/>

3.25 No. of Extension activities organized

University forum	<input type="checkbox"/>	College forum	<input type="checkbox"/>		
NCC	<input type="text" value="10"/>	NSS	<input type="text" value="15"/>	Any other	<input type="text" value="14 (Social Work Dept.)"/>

Social Work Department (Any other. 6)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ♣ Rural Camp by Social Work Department.
- ♣ Social work students made a survey on child drop out and compiled a book on it.

### Criterion – IV

## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>10.07.0 Hectare</b>			
Class rooms	<b>4247.68 sq.m</b>			
Laboratories	Science Department got lab equipments, Computer, LCD projectors.			
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Administration is computerised. Initiation of library networks INFLIBNET is in progress. Computerisation of library is also taking place.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value Rs.	No.	Value
Text Books			194	51645.00	56270	
Reference Books	56076					
e-Books						
Journals	57					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall) 2012-13

	Total Computers	Computer Labs	Internet	Browsing Centres (NRC)	Computer Centres	Office	Departments	Others (Library)
Existing	40	22		3		3	10	2
Added								
Total								

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All departments are provided with computers with printers. Internet facilities are available in all departments and NRC.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	29361
iv) Others Supply & Materials	9995
<b>Total :</b>	<b>39356</b>

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has in touch with alumni in searching job opportunities. It has also been interacting with career guidance cell of this college for the students support services.

5.2 Efforts made by the institution for tracking the progression

Many of our students are either employed or doing higher studies. Alumni association extends support to their progression.

5.3 (a) Total Number of students: 2012- 13

UG	PG	Ph. D.	Others
490	126	-	-

(b) No. of students outside the state 25

(c) No. of international students -

Men	No	%	Women	No	%
	342	56%		274	44%

Last Year 2010-11						This Year 2011-12					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
35	193	-	465	2	695	31	186	-	394	5	616

Demand ratio 1:17 Dropout % 1.7%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching classes for competitive examinations under UGC programme are being conducted in order to prepare the students for competitive examination. With the supply of advanced manuals, drill sheets, workbook etc., Group discussion, Brain storming are encouraged.

No. of students beneficiaries

40

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

1. We have a separate career counselling unit to provide professional assistance to students .
2. We have a women forum which gives counselling specially for female students.

No. of students benefitted

All

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Eurekaforbe		5	

#### 5.8 Details of gender sensitization programmes

1. Women's Day celebration
2. Programmes to counsel the girl students in health, hygiene, discipline etc.,



## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	73	
Financial support from other sources		2
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Canteen facility

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Our Vision:** To lead and guide our students in their path of SUCCESS and PROGRESS set on prosperity and posterity.

**Our Mission:** To strike for Excellence in our academic & social pursuits upon which 65 year old foundation & faith of our college lies.

6.2 Does the Institution has a management Information System

Yes, As a Government college provides vital information on parameters relating to students, teachers infrastructure etc. to the Government and University by using Computer decision support system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Head of departments of our college participate in discussions related to curriculum designing and syllabus revision and method of evaluating at Board of studies meeting, Pondicherry.

6.3.2 Teaching and Learning

In view of the growth of professional college, we are getting below average students. Hence special attention is being given to them through remedial lectures.

6.3.3 Examination and Evaluation

Pondicherry University is conducting semester examinations continuous evaluation procedure is followed for internal Assessment for PG students.

6.3.4 Research and Development

Main aim of our college is to develop interest amongst our teaching faculty for research. To achieve this purpose, we are interested to conduct national seminars, workshops etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Increase in infrastructure facilities is an ongoing process at our campus. Augmentation is a never – ending process. We have well equipped library. Our laboratories are well equipped. We are on the process of constructions of auditorium. Our class rooms are spacious and ventilated.

6.3.6 Human Resource Management

Works are allotted to different committees to accomplish task.

6.3.7 Faculty and Staff recruitment

UPSC recruited staff

6.3.8 Industry Interaction / Collaboration

Faculty members of commerce were the part of Social Audit Committee to assess the effectiveness and impact of CSR projects of ONGC, Karaikal.

6.3.9 Admission of Students

Admission policy is framed by Education Department, Government of Puducherry. Merit – cum reservation system is adopted.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Pondicherry University	Yes	Annual verification by Director of Higher Education
Administrative	Yes	Accountant General (P)	Yes	Annual verification by Director of Higher Education

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

1. Encourage academic merits
2. Support to poor students.
3. Felicitate the retiring faculty.

6.12 Activities and support from the Parent – Teacher Association

1. Many Departments used to call parents and share about the students performance. It is really useful to the students to overcome their problems.
2. Parents are frequently contacted by the teachers through mobile phone to inform about the academic activities and performance of students.

6.13 Development programmes for support staff

Govt. of Puducherry is conducting a No. of programmes for support staff to update their knowledge in Computer , ECS mode of salary payment etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Initiates to plant saplings and protect them. Watering is done by outsourcing staff.
2. Avoidance of the use of non degradable waste inside the premises.
3. Creating awareness regarding environmental protection
4. Sustainable utilisation of water and electricity.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

National conferences were arranged for the first time in the history of this college, which boosted morale of the teachers and students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. It was planned to collect information about staff, students. The same was done (ATR)
2. It was planned to introduce add-on class. That was also taken (ATR)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Introduction of class teacher system as a first stage of counselling and introduction of the tutorial system for personalised services such as exam fees collection.
2. Blood donation to the needy by our NCC and NSS students.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Many awareness programmes were organised to create environment awareness.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:** Experienced well qualified staff and infrastructure.

**Weakness:** Poor inputs lacking knowledge, studied under local medium.

**Opportunity:** It is a Soul satisfying exercise to serve underprivileged sons and daughters.

**Threat:** Mushroom growth of educational institutions put a question mark about our survival.

**8. Plans of institution for next year**

1. Plan to introduce Add-on courses. (Mass Communication, Disaster Management and Computer Hardware).
2. Plan to conduct Workshops/National Seminars
3. Plan to develop infrastructures (Sport stadium, Library Renovation).

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
\*\*\*

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*